

NOTICE

In order to build in the Town of Drakes Branch, applicants must apply for a zoning permit, which requires a \$5.00 fee. This includes a house, business, storage building, fence or any addition to an existing building.

An approved town zoning permit is also required before applying for a county building permit. New property occupants must also complete and submit an Application for Certificate of Occupancy with this application.

Applications are in the town office and questions may be directed to Eugene D. Wells, Jr., Zoning Administrator at 434.568.3090 or 434.547.7037.

Town of Drakes Branch
P.O. Box 191
Drakes Branch, VA 23937
434.568.3091
Mon. – Fri. 8:30 a.m. to 2:30 p.m.

Zoning permit fee of \$5.00 was paid by:

_____ Date: _____

TOWN OF DRAKES BRANCH
PO BOX 191 DRAKES BRANCH, VA 23937 (434) 568-3091
APPLICATION FOR A ZONING PERMIT (\$5.00 Fee)
(See Zoning Administrator before completing application)

In conformity with the Amended Zoning Ordinance & Map of the Town of Drakes Branch, VA,
I, (we) _____ request permission to build
(name/names of applicants(s) or contractor)

_____ on property owned by _____
(type of building/dwelling/store). (name of legal owner)

located on/at _____ which is tax map# _____
(911/street address)

in the corporate limits of Drakes Branch, VA. My mailing address is: _____
_____ Telephone # _____

Does the property have water & sewer service YES ___ NO ___ If no, have you applied to the town:
YES ___ NO ___

Diagram will be inserted below by Zoning Administrator.

Sketch of Property and Building Site (required)
(Include dimensions of additions & distances from property line)

Signed _____ Date: _____
(Name of Applicant(s)) (Print Name of Applicant(s))

To be completed by the Town of Drakes Branch's Zoning Administrator

Instructions:

Application: APPROVED ___ DENIED ___ DATE: _____
SIGNED: _____

Eugene D. Wells, Jr., Zoning Administrator (434) 568-3090 or (434) 547-7037)

This Zoning Permit expires one (1) year from the above approved date if construction has not begun.

New property occupants must also complete and submit an Application for Certificate of Occupancy with this application.